

- ✓ Completed
- Remaining

Task	Components	Outcome	Timeline
✓ Organizational Meeting	<ul style="list-style-type: none"> • Present Framework • Determine public engagement options 	<ul style="list-style-type: none"> • Identify areas of interest for public engagement • Finetune Framework content and timeline • Receive direction from the Planning Commission 	<ul style="list-style-type: none"> • May 2018
✓ Review of current Master Plan documents	<ul style="list-style-type: none"> • Comprehensive review of current Master Plan document by Fresh Coast Planning 	<ul style="list-style-type: none"> • Examine master plan language related to recent land use trends, changing conditions, and amendments in legislation • Present chapters at appropriate future meeting(s) to serve as the base for each classification/chapter 	<ul style="list-style-type: none"> • June 2018
✓ Compose Community Survey & Provide Updated Framework	<ul style="list-style-type: none"> • Prepare draft community survey • Present updated Framework for each classification/chapter 	<ul style="list-style-type: none"> • Provide draft survey to the Planning Commission • Receive comments and direction from the Planning Commission • Finalize community survey content • Finalize Framework content and timeline 	<ul style="list-style-type: none"> • June 2018
✓ Update Introduction and Community Profile Chapter	<ul style="list-style-type: none"> • Draft created by Fresh Coast Planning • Provide results of Comprehensive review 	<ul style="list-style-type: none"> • Provide Introduction and Community Profile document to the Planning Commission • Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> • July 2018
✓ Update Agricultural Chapter	<ul style="list-style-type: none"> • Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> • Provide Agricultural Chapter document to the Planning Commission • Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> • July 2018
✓ Pre-Public Engagement Meeting	<ul style="list-style-type: none"> • Present outline and materials for Public Engagement(s) 	<ul style="list-style-type: none"> • Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> • August/September 2018
✓ Public Engagement #1	<ul style="list-style-type: none"> • Conduct public engagement session 	<ul style="list-style-type: none"> • Collect valuable contributions from the public • Analyze data for future chapter classification/chapter composition 	<ul style="list-style-type: none"> • September/October 2018
✓ Public Engagement #2	<ul style="list-style-type: none"> • Conduct public engagement session 	<ul style="list-style-type: none"> • Collect valuable contributions from the public • Analyze data for future chapter classification/chapter composition 	<ul style="list-style-type: none"> • September/October 2018
✓ Public Engagement #3	<ul style="list-style-type: none"> • Conduct public engagement session 	<ul style="list-style-type: none"> • Collect valuable contributions from the public • Analyze data for future chapter classification/chapter composition 	<ul style="list-style-type: none"> • September/October 2018
• Public Engagement Data Analysis	<ul style="list-style-type: none"> • Present Public Engagement data to Planning Commission 	<ul style="list-style-type: none"> • Receive direction from Planning Commission 	<ul style="list-style-type: none"> • April 2019

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	<ul style="list-style-type: none"> ● Provide analysis of Public Engagement data 		
<ul style="list-style-type: none"> ● Update Residential Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide Residential Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● May 2019
<ul style="list-style-type: none"> ● Create High Density Residential Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide High Density Residential Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● May 2019
<ul style="list-style-type: none"> ● Update Village of Jamestown Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide Village of Jamestown Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● May 2019
<ul style="list-style-type: none"> ● Update Forest Grove Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide Forest Grove Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● May 2019
<ul style="list-style-type: none"> ● Create 32nd Avenue Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide 32nd Avenue Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● June 2019
<ul style="list-style-type: none"> ● Create M-6 Avenue Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide M-67 Avenue Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● June 2019
<ul style="list-style-type: none"> ● Update Commercial Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide Commercial Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● June 2019
<ul style="list-style-type: none"> ● Update Industrial Chapter 	<ul style="list-style-type: none"> ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide Industrial Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● July 2019
<ul style="list-style-type: none"> ● Update Public & Recreational Facilities Chapter 	<ul style="list-style-type: none"> ● Seek input from the Parks & Recreation Committee ● Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> ● Provide Public & Recreational Facilities Chapter document to the Planning Commission ● Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> ● July 2019

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<ul style="list-style-type: none"> Update Public Utilities Chapter 	<ul style="list-style-type: none"> Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> Provide Public Utilities Chapter document to the Planning Commission Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> July 2019
<ul style="list-style-type: none"> Update Transportation Chapter & Street Plan 	<ul style="list-style-type: none"> Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> Provide Transportation Chapter document to the Planning Commission Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> July 2019
<ul style="list-style-type: none"> Update Future Land Use Chapter 	<ul style="list-style-type: none"> Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> Provide Future Land Use Chapter document to the Planning Commission Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> August 2019
<ul style="list-style-type: none"> Update Implementation Chapter 	<ul style="list-style-type: none"> Draft created by Fresh Coast Planning 	<ul style="list-style-type: none"> Provide Implementation Chapter document to the Planning Commission Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> August 2019
<ul style="list-style-type: none"> Update Appendix 	<ul style="list-style-type: none"> Draft created by Fresh Coast Planning Update statistical data, maps, tables and the like 	<ul style="list-style-type: none"> Provide Appendix document to the Planning Commission Receive comments and direction from the Planning Commission 	<ul style="list-style-type: none"> August 2019
<ul style="list-style-type: none"> Review & Create Master Plan Map 	<ul style="list-style-type: none"> Examine current Master Plan Map with Planning Commission 	<ul style="list-style-type: none"> Receive comments and direction from the Planning Commission and create draft Master Plan Map 	<ul style="list-style-type: none"> September/October 2019
<ul style="list-style-type: none"> Composition of draft Master Plan 	<ul style="list-style-type: none"> Compile first draft of Master Plan by Fresh Coast Planning 	<ul style="list-style-type: none"> Creation of first draft of Master Plan by Fresh Coast Planning 	<ul style="list-style-type: none"> September/October 2019
<ul style="list-style-type: none"> Meeting with Planning Commission to present the draft Master Plan 	<ul style="list-style-type: none"> Present the first draft of the Master Plan to the Planning Commission 	<ul style="list-style-type: none"> Receive comments and direction from the Planning Commission Perform amendments to the Master Plan, if necessary 	<ul style="list-style-type: none"> November 2019
<ul style="list-style-type: none"> <i>Composition of final draft Master Plan, if necessary</i> 	<ul style="list-style-type: none"> <i>Composition of amendments to the Master Plan by Fresh Coast Planning</i> 	<ul style="list-style-type: none"> <i>Creation of final draft of Master Plan</i> 	<ul style="list-style-type: none"> <i>TBD</i>
<ul style="list-style-type: none"> Send Plan to the township attorney 	<ul style="list-style-type: none"> Present the proposed Plan to the township attorney 	<ul style="list-style-type: none"> Receive legal review of the proposed Plan 	<ul style="list-style-type: none"> November/December 2019
<ul style="list-style-type: none"> Provide attorney comments to the Planning Commission 	<ul style="list-style-type: none"> Present attorney comments 	<ul style="list-style-type: none"> Provide any minor revisions, if necessary Receive approval for distribution to the Township Board of Trustees 	<ul style="list-style-type: none"> December 2019

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<ul style="list-style-type: none"> • Send Plan to the Board of Trustees 	<ul style="list-style-type: none"> • Present the draft Plan to the Board of Trustees 	<ul style="list-style-type: none"> • Receive approval for public distribution of the draft 	<ul style="list-style-type: none"> • January/February 2020
<ul style="list-style-type: none"> • Distribute Plan in accordance with Planning Enabling Act 	<ul style="list-style-type: none"> • Send copy to local governments and applicable organizations 	<ul style="list-style-type: none"> • Receive comment up to 63 days for local governments and applicable organizations 	<ul style="list-style-type: none"> • Comment period satisfied by approximately April/May 2020
<ul style="list-style-type: none"> • Update Chapter 9 R-3 Residential Zoning District of the Zoning Ordinance 	<ul style="list-style-type: none"> • Draft created by Fresh Coast Planning based on results of High Density Residential chapter 	<ul style="list-style-type: none"> • Provide Chapter 9 R-3 Residential Zoning District document to the Planning Commission • Receive comments and direction from the Planning Commission • Revise and return drafts as necessary 	<ul style="list-style-type: none"> • January – April 2020
<ul style="list-style-type: none"> • Review comments 	<ul style="list-style-type: none"> • Present comments received to Planning Commission 	<ul style="list-style-type: none"> • Incorporate comments, as appropriate 	<ul style="list-style-type: none"> • May 2020
<ul style="list-style-type: none"> • Pre-presentation Open House for Residents and General Public (Optional) 	<ul style="list-style-type: none"> • Pre-presentation Open House to answer direct questions of the residents and general public 	<ul style="list-style-type: none"> • Address resident and general public inquires of the Master Plan prior to the final presentation • Educate the public regarding the content of the Master Plan 	<ul style="list-style-type: none"> • June 2020
<ul style="list-style-type: none"> • Present final Master Plan at Public Hearing 	<ul style="list-style-type: none"> • Presentation of final Master Plan to the Planning Commission and community 	<ul style="list-style-type: none"> • Educate the public regarding the content of the Master Plan • Completion of Master Plan and adoption 	<ul style="list-style-type: none"> • June 2020 • (same day as the pre-presentation open house)